Sundry Notices

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Module Objectives

Upon receipt of a Sundry Notice (SN), know how to determine:

- 1. Appropriate level of surface/environmental review
- 1. Needs for NEPA documentation & analysis
- 1. Steps necessary for processing of SN



Regulatory Authorities

"If there is additional surface disturbance, the proposal shall include a surface use plan of operations."

43 CFR §3162.3-2(a)

"Prior to commencing any operation on the leasehold which will result in additional surface disturbance... the operator shall submit a proposal on Form 3160–5 to the authorized officer for approval. The proposal shall include a surface use plan of operations." 43 CFR §3162.3-3

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Onshore Oil and Gas Order No. 1

VIII. Subsequent Operations and Sundry Notices

"Lessees and operators must submit... [a Sundry Notice] before:

- Undertaking any subsequent new construction outside the approved area of operations; or
- Reconstructing or altering existing facilities including, but not limited to, roads, emergency pits, firewalls, flowlines, or other production facilities on any lease that will result in additional surface disturbance"

Subsequent Operations and Sundry Notices



"If, at the time the original APD was filed, the lessee or operator elected to defer submitting information... (Location of Existing and/or Proposed Facilities)... the essee or operator must supply this information before construction and installation of the facilities.

What is a Sundry Notice for?

Three general categories:

 Notice of Intent (NOI) = new activities not provided for under an approved APD, or modification of previously-approved plans

 <u>Subsequent Report (SR)</u> = work completed, i.e., under a Written Order or follow-up required by authorizations.

• <u>Final Abandonment Notice (FAN)</u> = prompts BLM to consider releasing bond liability for a well, and for BLM to ensure P&Ad locations have been satisfactorily reclaimed.

	UNITED STAT TMENT OF TH	E INTERIOR		FORM APPROVED OM/BNo.1004-0137 Expires: March 31, 2007	
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Types of Sundry Actions

- Change Plans
- Convert to Injection
- New Construction
- Plug and Abandon
- Reclamation
- Water Disposal

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THE FORM LEASE

UNITS and
Agreements
(PA&CA) =
combine leases

New roads, pipelines, electrical facilities, compressors, etc. in lieu of ROW.

	UNITED STATE DEPARTMENT OF TH			FORM APPROVED OM B No. 1004-0137
_	BUREAU OF LAND MA			5. Lease Serial No.
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Final Abandonment Notices

"Upon the removal of drilling or producing equipment from the site of a well which is to be permanently abandoned, the surface of the lands disturbed in connection with the conduct of operations shall be reclaimed in accordance with a plan first approved or prescribed by the authorized officer."

43 CFR §3162.3-4(c)

"Final abandonment will not be approved until the surface reclamation work required in the Surface Use Plan of Operations or Subsequent Report of Plug and Abandon has been completed to the satisfaction of the BLM or the FS and Surface Managing Agency, if appropriate."

Onshore Order No. 1 (XII.B)

Is an onsite inspection required for SNs?

In many instances, an onsite inspection may be necessary before a decision on the SN is made.

The agency has authority (per Onshore Order #1) to require an onsite inspection.

Decision should be made considering environmental setting, resources potentially affected, complexity of proposal, and BLM policy.

Surface/environmental review of SN

If actions approved under a SN will result in new or additional surface disturbance, the proposal must include a Surface Use Plan, or refer to an approved Surface Use Plan.

The agency may add Conditions of Approval (COA) to the SN that are developed in the <u>environmental</u> record of review.

(see 43 CFR §3162.5-1(a))

What level of additional NEPA analysis is required for SNs?

Refer to NEPA screening process (BLM Handbook H-1790-1).

In most cases, actions under a SN are considered at the time of APD approval, in which case no additional NEPA is required.

Is Interdisciplinary Team (IDT) review necessary for SNs?

Not always. However, many instances do require IDT review. The decision to use an IDT depends upon environmental setting, resources potentially affected, & complexity of proposal.





How do you know whether the site meets BLM criteria for final reclamation?

How long should it take to process SNs?

Processing time for SNs is variable due to complexity of proposal.

In many instances, SNs can be processed within 1 to 2 weeks.

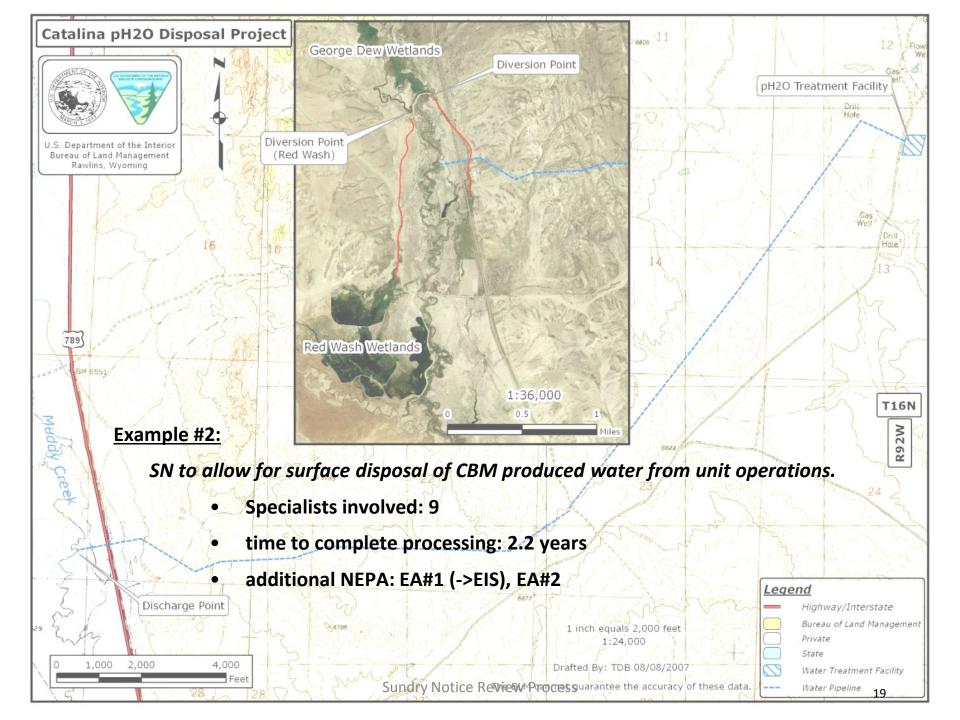


Example #1:

SN to extend approval period of APD for additional two years.

- specialists involved: 1
- time to complete processing: 1 day
- additional NEPA: none (considered in tiered EA)

	DEPARTMENT OF THE I BUREAU OF LAND MAN				Exp	MB No. 1004-0135 pires January 31, 2004	
	SUNDRY NOTICES AND REPOR		118		5. Lease Serie	al No. WYW-0322994A	
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Example 3: Producing Oil / Gas Well Conversion to a Water Injection Well

Mitigation Opportunities Applied as a Condition of Approval



Example 4: Re-Disturbance of Poorly Reclaimed Area

Mitigation Opportunities:

Impose better reclamation standards

Address problems: grosion, poor soil layer
management, mulch, better seed mixes, trash, etc.

Require that Reclamation Monitoring Reports are
submitted annually

Knowledge Review

- If an operator proposes to extend a well pad by 40' from what was approved in the APD, what must the operator submit to the agency for review?
- True or False: If a plugged and abandoned well site is properly recontoured and revegetation is on a trajectory towards meeting the reclamation success criteria, the BLM may approve a Final Abandonment Notice (FAN).
- How does the agency ensure operations approved by Sundry Notice are protective of the environment?

